

WHAT'S NEW

Only important changes are listed for various 3D Inspection System software products, starting with the most recent upgrade. Please review changes made to all versions released after the one you are upgrading from. This will inform you of new features or view any applicable instructions for converting files from older versions. To check your currently installed version number, switch to the Report Writer and click Help...About 3D.

Get free upgrades and be the first to receive 3D Inspection System releases issued throughout the year by signing up for your annual software Subscription! For more information, contact our Sales Dept at 800-745-6126 or visit our website at www.3dinspection.com

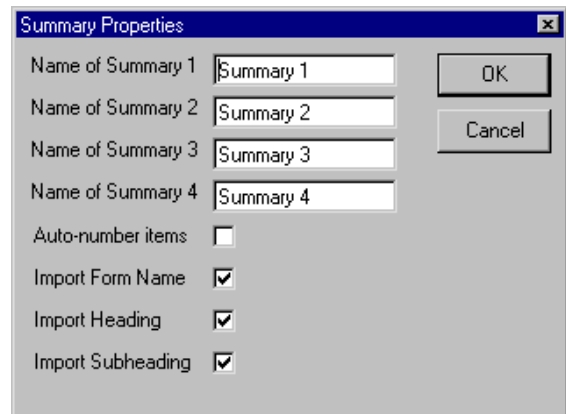
Version 3.0

REPORT WRITER

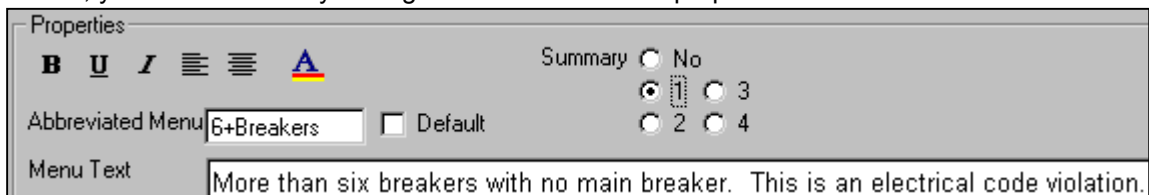
NEW SUMMARY FEATURES

Hot Keys: Now quickly mark the current report line for summary 1, 2, or 3 by pressing CTRL- F1, F2, or F3 hot keys without needing to click the Summary Areas menu.

Properties: Click Summary...Properties to set display and merging options. The new "Name of Fields" lets you label the summary areas on your pull down Summary Area menu for easy reference while working on reports. For example, if Summary 1 is used for marking major deficiencies, you might use a name like "Major Items" for Summary 1. Use other options to determine how summary text transfers. Auto-number will automatically number the comment items when merged into your Word Processor document. Also choose what additional information is included with the comment line. Create a combination that works well for you. After merging takes place, you still have the ability to edit your summary information in the Word Processor document.

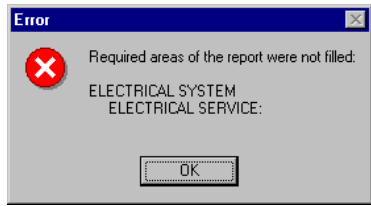


Pre-Set Menu Items For Summary: Now menu comments can automatically be marked for summary when checked off in the report writer. Use this feature by setting the desired summary area for your menu items in the Custom Form Studio part of the program. In the Custom Form Studio, you'll see Summary settings for each Menu item properties at the bottom of the screen.

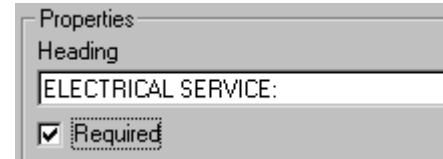


For each menu item where desired, just click the summary area appropriate for your comment. After compiling your forms, the settings will work with new reports. Since only one summary area can be selected for each report writer line, the last menu item selected could override the setting of a previous item you checked off, so be careful about mixing different summary areas under the same subheading.

REQUIRED FIELDS: A Required Fields feature has been added to the program. In the Custom Form Studio you can now set headings and subheadings as "Required" in the Properties area for these items. If a heading is required, than at least one



item under that heading must be filled out or the report will not print. If a subheading is required, it must be used. You can preview a report anytime, but to actually print a final report all required fields must contain data. Otherwise, an error message similar to that shown here will indicate which required items need to be entered before the report will print.



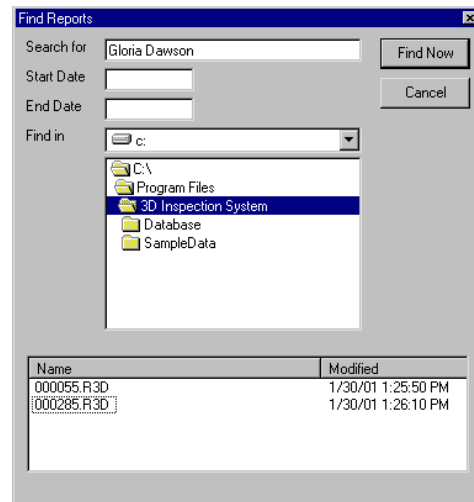
REPORT SCREEN: If you have not previously set your own Screen Settings, you'll notice the default fonts for displaying the report headings and subheadings have been changed to more closely match Windows standards and to fit more on the screen. As before, you can still adjust the display font styles and sizes as desired using the Options...Screen Settings feature. If you have not previously saved other special screen display properties, you may notice the lower editor window is minimized in size. If you like using that editor window, you can adjust it using the Reduce Report area and Enlarge Report Area icons at the top of the report writer screen or use the Cursor Size icon to enlarge your regular report lines into a mini-editor:

When your screen is adjusted as desired, use the Options...Save Properties setting to save your settings permanently as the default.

EXPORT: The new File...Export feature allows you to send your final report data to a standard non-3D format such as Word, RTF, HTML, etc. or to another application. The feature exports actual report data, but any background or index documents that normally print are not included. Also, graphically designed forms do not maintain their special printed format when the data is exported and narrative inspections may not follow your particular report layout design. After selecting to Export, you can specify a basic Header for your report. Of course once exported, you can always customize the output file further as desired.

FIND REPORT:

This new feature allows you to locate past reports that contain a certain word or phrase in the report comment or descriptive text area. Did you forget which report had that wonderful asbestos comment you wanted to copy into your forms? Or do you want to find old reports that contain a particular client name? After choosing the report writer File...Find Report option, just enter the word or phrase you are looking for and/or a date range and let the program search for you. When it finds the reports you are looking for, you may open one directly from the list.



PROTECTED FORMS: The ability to permanently unlock password-protected forms has been added. This means you can now unlock a set of forms for unlimited uses on a particular computer, perhaps your master computer you use or to provide full usage rights when you sell forms to others.

NEW FORMS: The full version of 3.0 now comes with updated and additional form groups. However, if you are installing this program as an upgrade, the installation will never alter your existing customizable form file selection. If you want to use any of the new forms you can manually

copy the files from the Sample Data folder that installed under your 3D Inspection System program folder using My Computer or Windows Explorer to do so (Form files are those ending with .CFS, .CFG, and .SET). To avoid overwriting any files you already customized, choose No if prompted to overwrite any existing files. That way, only new files are added to your system. If you need assistance transferring these files into your program, please contact our technical support department and we'll be glad to help.

OFFICE MANAGEMENT SYSTEM (If Purchased and Installed):

LINK TO ACCOUNTING SOFTWARE: The office management now interfaces with the popular Peachtree or QuickBooks accounting software. First make sure your accounting software is completely set up or already in use. Next in the 3D Office Management System, use Maintain...Company Information to select the program you are using. If using Peachtree, you must also designate your Company name and GL Sales Account Income account number. Then use the Customize...Product Billing Codes to link your various products and services to the appropriate sales accounts. Once set up, you will be able to periodically export your inspection sales data using the File...Post to Peachtree or Post to Quickbooks option (available if an accounting system is selected). See the Office Management Help screen Accounting Software Interface topic for more details about this feature.

ATTACH MULTIPLE REPORTS: Now you can attach multiple reports to a single database job record using your different product codes. Thus, you can merge the same database information into all reports for the client (NPMA termite reports, ERC, HUD, Radon, along with your main inspection reports). The available variations of your Report Name are now shown when clicking the New Report or Open Report buttons at the top of the office management screen. Depending on the button selected, just choose the report name and form you want to start or select an existing report to open. You can also modify the available report name combinations using the Report Name column at the right side of the Invoice grid. **TIP:** You can import the just the main Report Name (without Product Code) or other client or job information into a document, report header, or footer by using the Word Processor Insert...Database Field feature. To merge the Report Name *with* the Product Code making up your complete filename use the Word Processor Insert...Report Name to insert a [RPT] code which merges the actual filename of your .R3D report file into your document.

Select Report	Select Form Set
0000001-Termite	1-FAMILY
0000001-Lead test	COMMERCL
0000001-Water Test	MOBILEHM
0000001-Base Inspection	MULTI9
	TEXAS
	VALUATION CONDITIONS
	ASHI SET 2000
	R-Report

SCHEDULER DISPLAY: Now you can choose to display either the job Address, City, Client, or Zip code within the job boxes displayed in the main schedule area. Simply right click in the main scheduler area and select the desired item to display.

POCKET 3D REPORT WRITER (Purchased Separately for Handheld Computers):

GRAPHICAL FORMS SUPPORT: With version 3.0 of the report writer, you can now use your favorite reports designed with graphical printing (like ERC or NPMA) on your PocketPC. Just recompile your forms for CE to make it work. See the updated Pocket Report Writer User Guide for details.

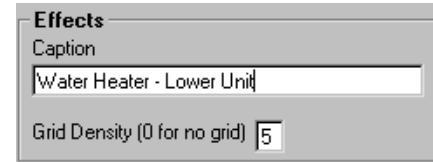
RTF SUPPORT: Now bold, italics, underlining, or color already set up in your form comments will work with your CE reports when uploaded into version 3.0 of the regular report writer. Just recompile your forms for CE to start using these options.

ONLY MAJOR CHANGES TO PREVIOUS RELEASES ARE LISTED BELOW


Version 2.5

REPORT WRITER

IMAGES: New import image options were added. **Captions** or reference **Grids** can be added to the printed image. Also, images are now saved with the report file, so that when reports are moved or archived the images go with them.



The image shows a dialog box titled "Effects". It has a "Caption" field containing the text "Water Heater - Lower Unit" and a "Grid Density (0 for no grid)" field with the value "5".

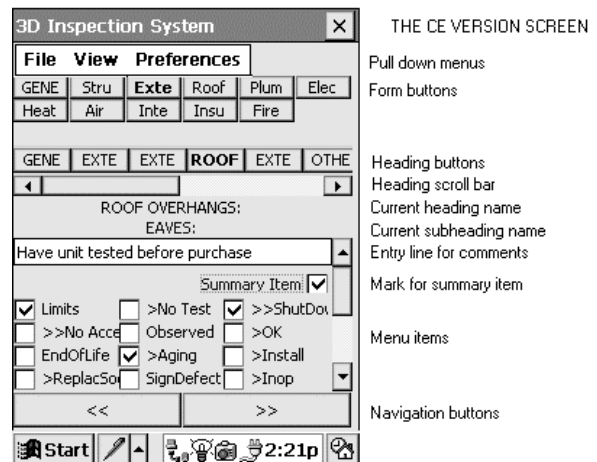
Default image options (width, position, etc.) are set with the new **Configure** menu when importing images. **Edit** your images with MS Paint or your favorite image editor after importing them. Editing only affects the image saved inside the report, and doesn't change your original. These new options are accessed through the normal Import Graphic icon: 

REPORT PREVIEW: New preview options allow you to jump to any particular page or report section.

SUMMARY: Report Summary items merge into your report documents in the font style and size set in your documents. Previously, there was no choice of font for the summary.

UPDATED SOFTWARE LIBRARIES: Version 2.5 is compatible with newer Microsoft libraries. There are known issues when older versions of 3D software and certain newer versions of Microsoft products are installed on the same computer. Updated libraries prevent these problems.

"3D FOR CE" INTRODUCED: Version 2.5 was the first version to integrate with the "3D for CE" or "Pocket 3D" software designed to run on a handheld or palm size Windows CE or PocketPC computer. An example screen is shown at right. The small hand held computers are ideal for easy data entry on-site and quickly upload to the main program for final touches like images and summaries before printing. The Pocket 3D program that runs on handheld units is purchased separately as an add-on option for the 3D Inspection System. Contact 3D Sales at 800-745-6126 for more information.



PASSWORD FORM PROTECTION: New password protection features were added to the custom form studio. Preset a specified number of times the forms can be used before requiring a recharge. This feature is particularly useful for managing multi-inspector firms or when selling forms to others. Works with the Graphical Form Studio to computerize paper forms and protect them. Generate repeat business selling forms electronically and save the cost of printing and shipping.

OFFICE MANAGEMENT SYSTEM (If Installed)

ENTRY SCREENS: Database entry screens were redesigned as a single **scrolling screen**, with quick navigation tabs at the top. The number of Inspection Requested boxes was increased and other **new fields** added or re-arranged to make entry more efficient. For example, the Job Info part of

the screen now contains the Client and user defined Miscellaneous fields. New fields were also added to the Invoice area for entry of an alternate Ship To address. **Multiple Inspectors, Dates, Times:** To accommodate multi-inspector firms, inspectors, dates, and times are now entered in the Invoice grid section of the database screen after choosing to Fill Invoice with Job Info Settings. Previously, only a single inspector, inspection date, and time could be used. Now multi-inspector firms or call centers can now search for inspectors based on services they provide or areas they cover, and assign different inspectors, dates, or times to different services or product codes, making it easier to track individual inspector schedules and commissions. Single-inspector firms only need to enter the inspector, date, and time for the first product code on each job record.

Product Code	Description	Price	Quan	Amount	Inspector	Date	Time	Hour
Big House	Inspection Fee	500.00	0.00	500.00	0002 Mary Lou	08/21/2000 Mon	9:00 AM	2.00
Termite	Inspection Fee	100.00	0.00	100.00	0001 Bob Jones	08/21/2000 Mon	9:00 AM	1.00
Radon	Radon	200.00	0.00	200.00	0001 Bob Jones	08/21/2000 Mon	9:00 AM	1.00
Radon Pickup	Radon Pickup	0.00	0.00	0.00	0001 Bob Jones	08/23/2000 Wed	9:30 AM	0.25

Total

SCHEDULER: The scheduler was improved to accommodate larger inspection firms. Multiple schedule views with different inspectors can be created. You can **Block Off Time** on the schedule for non-job related activities. If upgrading, set up your main schedule using the instructions in the Help.

DATABASE PASSWORD PROTECTION: A Maintain... Setup Users and Privileges section was added for security. User passwords can be set to limit viewing or changing information in various parts of the database and scheduler. This is particularly useful for multi-user or networked systems.

Version 2.0

NEW CUSTOM FORM STUDIO REPLACES DOS-BASED EDIT FORMS: Reports and forms can be open at the same time, so it's easy to cut and paste report comments directly into your forms. Fewer steps are needed to navigate and change forms. Include bold, italics, underlining, or color in your forms, instead of adding it to the report later. New features like Save As, Search, and others were added.

****If upgrading from a version PRIOR to 2.0 you must Convert your forms before starting new reports.** Old reports are not affected. If upgrading from version 2.0 or higher, these instructions do not apply:

1. Install your new Version upgrade CD in the normal manner.
2. Run the new 3D Icon on your Windows Desktop, and click the Report Writer tab of the program (To close the Pop-Up for starting a New Report click the X in the right hand corner of the Pop-up).
3. In the Report Writer, click File...Custom Form Studio.
4. In the Custom Form Studio, click File...Convert From Version 1.0/1.5
5. When the Conversion is finished, click Ok.
6. In the Custom Form Studio, next click File...Compile Form Groups.
7. A list of your form groups will appear. Select the first form group and click Compile. When 100% complete and the log states "Finished" with a Form Size, click Exit. (If you get any error message, click Help for info or contact technical support)
8. Repeat step 7 for each group listed.
9. When finished compiling all groups click Exit to close the Compile Groups screen.
10. In the Custom Form Studio, click File...Exit to return to the Report Writer. You may now start reports.

Note: The File...Edit Forms was replaced with the Custom Form Studio. Your old (*.for) Form Files were converted into the new (*.cfs) Custom Form Studio Files and (*.cfg) Custom Form Groups. Your older .FOR form files were not deleted during conversion, but are no longer used and may be deleted if desired.

Other Features in Version 2.0 or Prior are Not Listed